

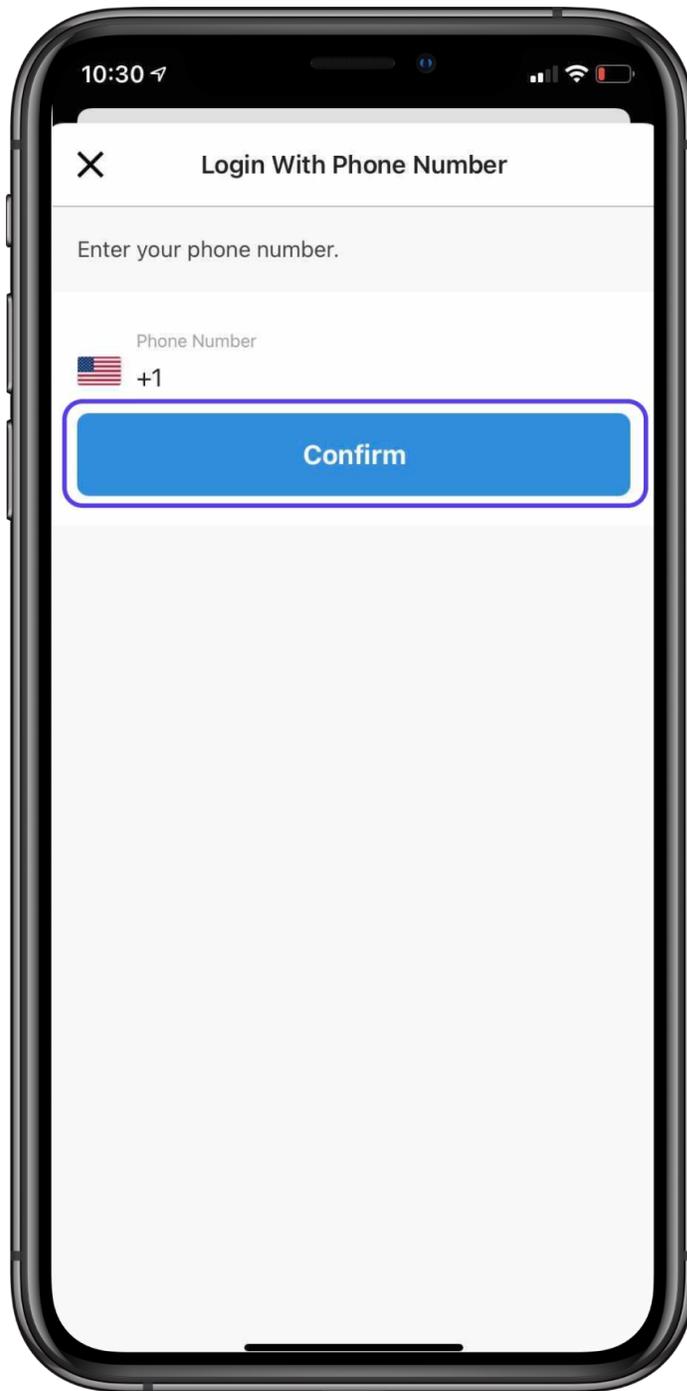


# spare

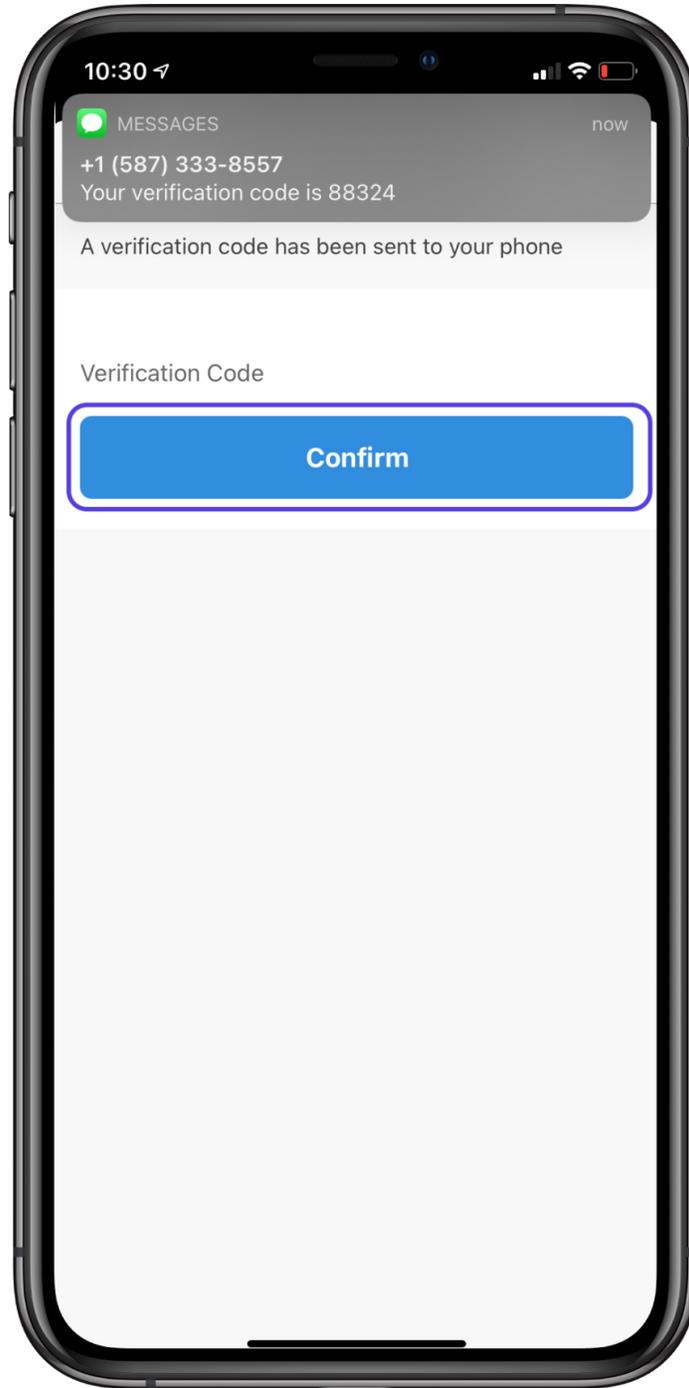
## Rider App Guide



**When you first open the app, please click on “Register”.**



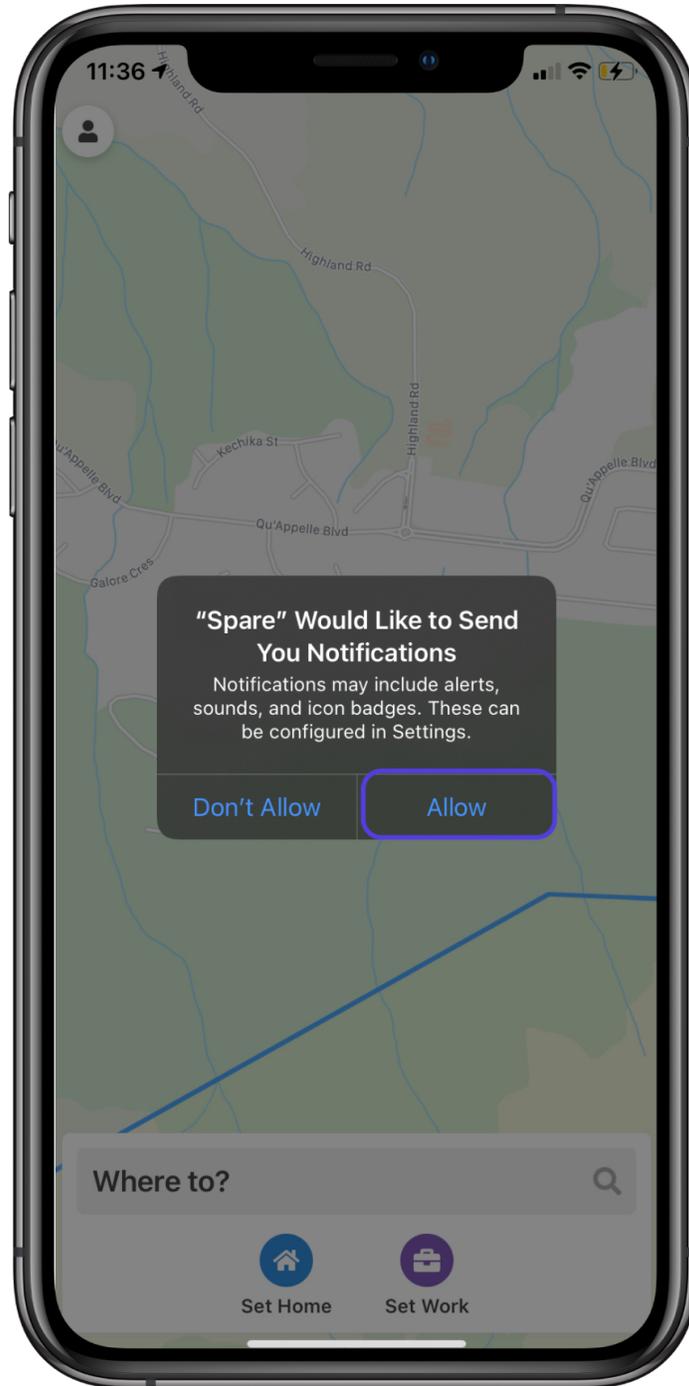
**Enter the mobile number of the phone you are using.**



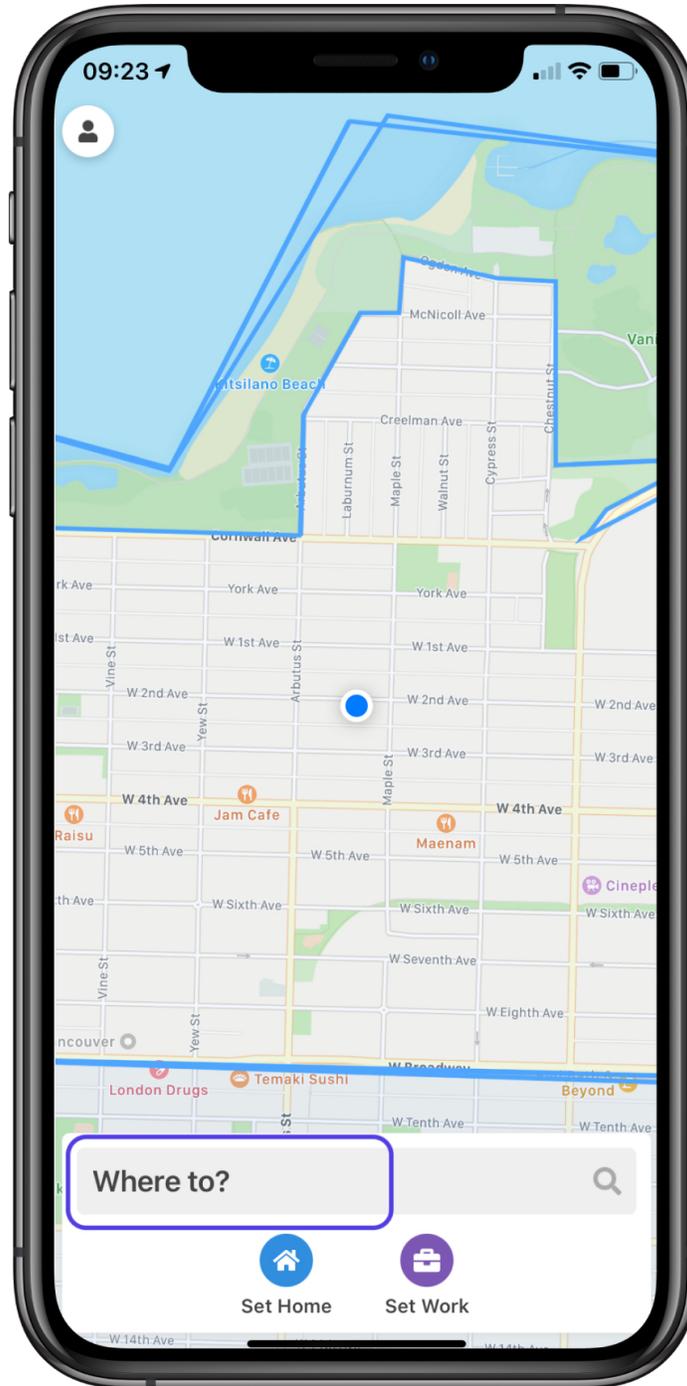
**Enter in the verification code you are texted.**



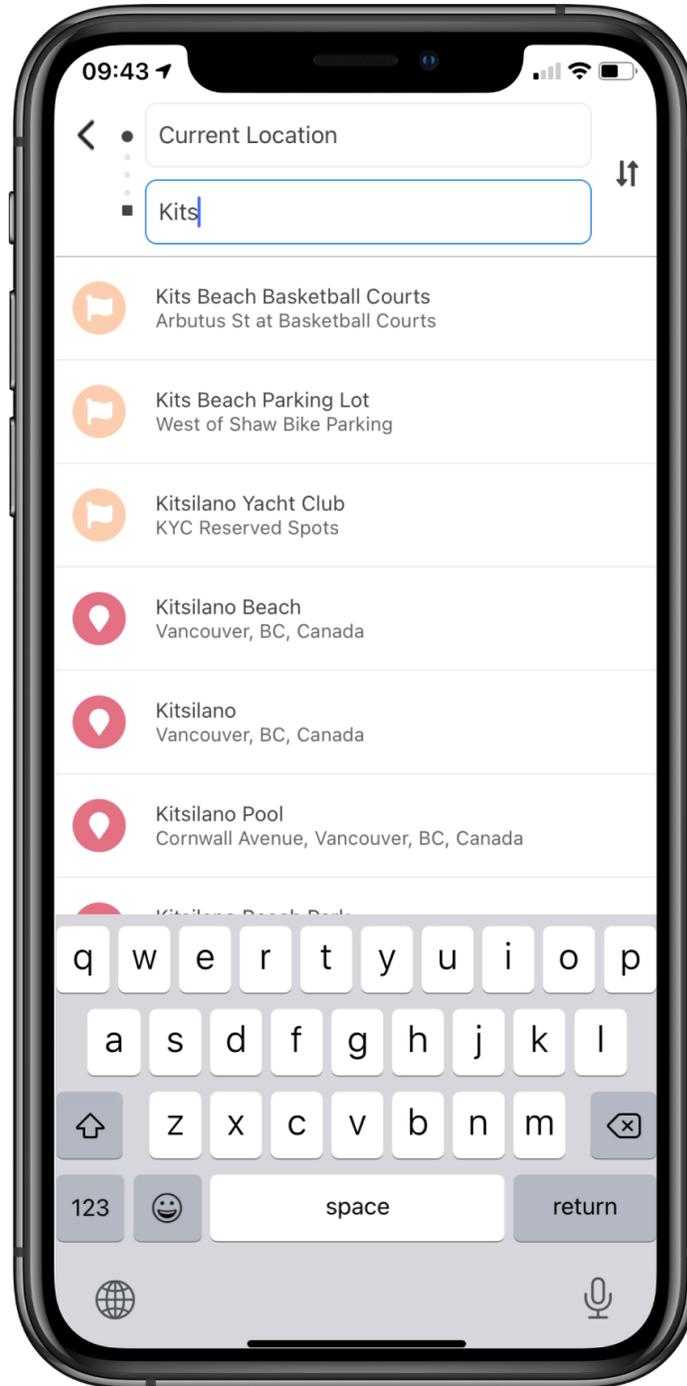
**Enable location services to use the app.**



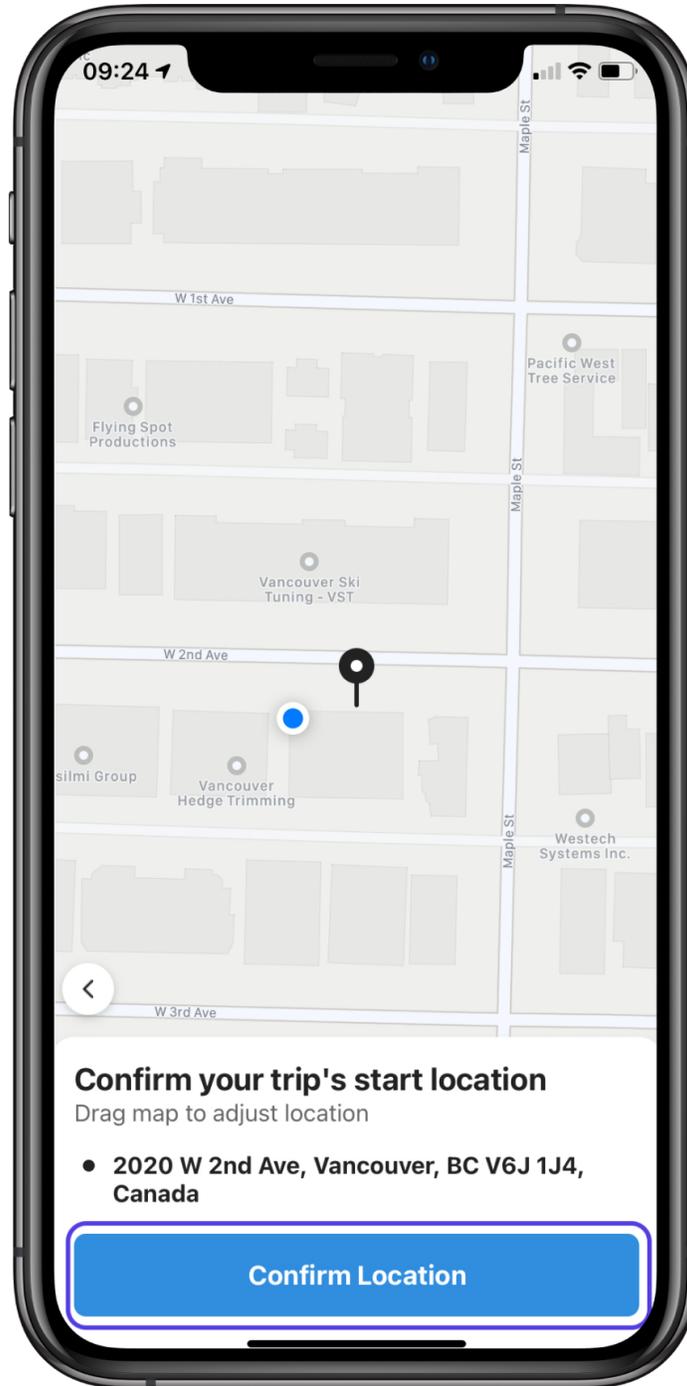
**Please tap “Allow While Using App”.**



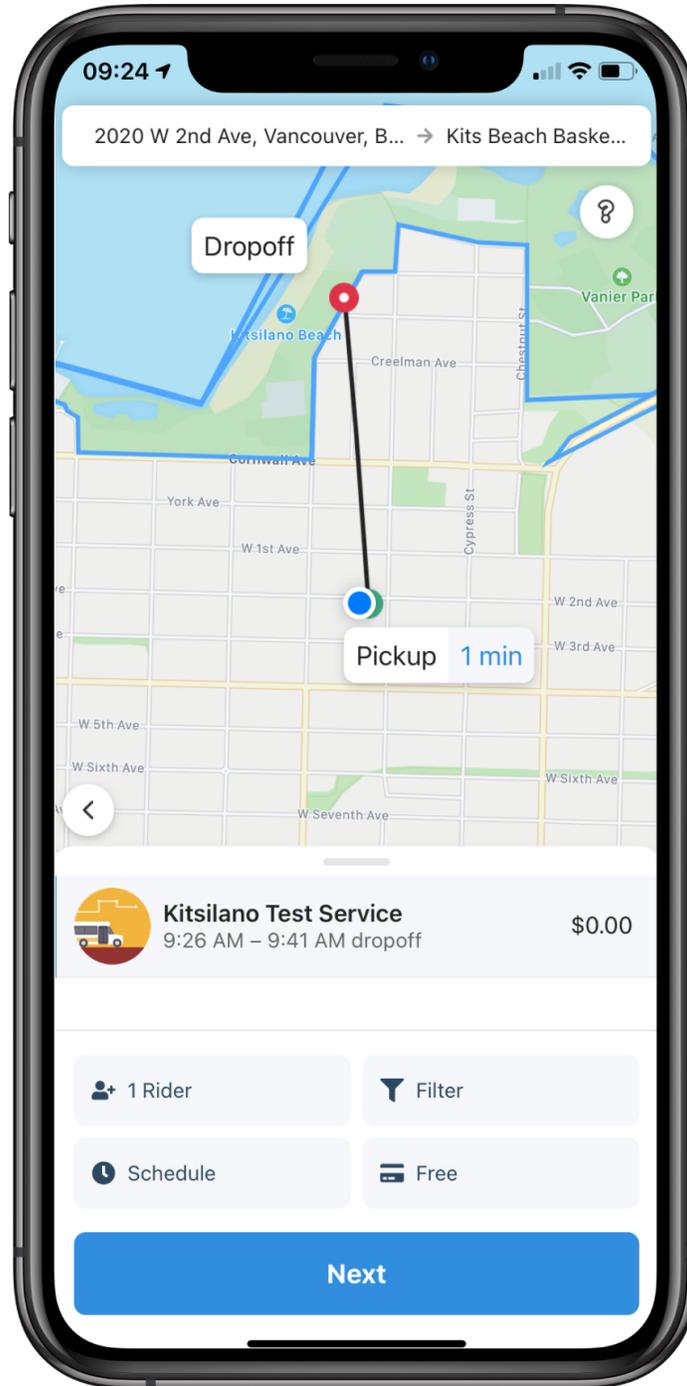
**Now that you've logged in, tap "Where to?", to start booking a trip.**



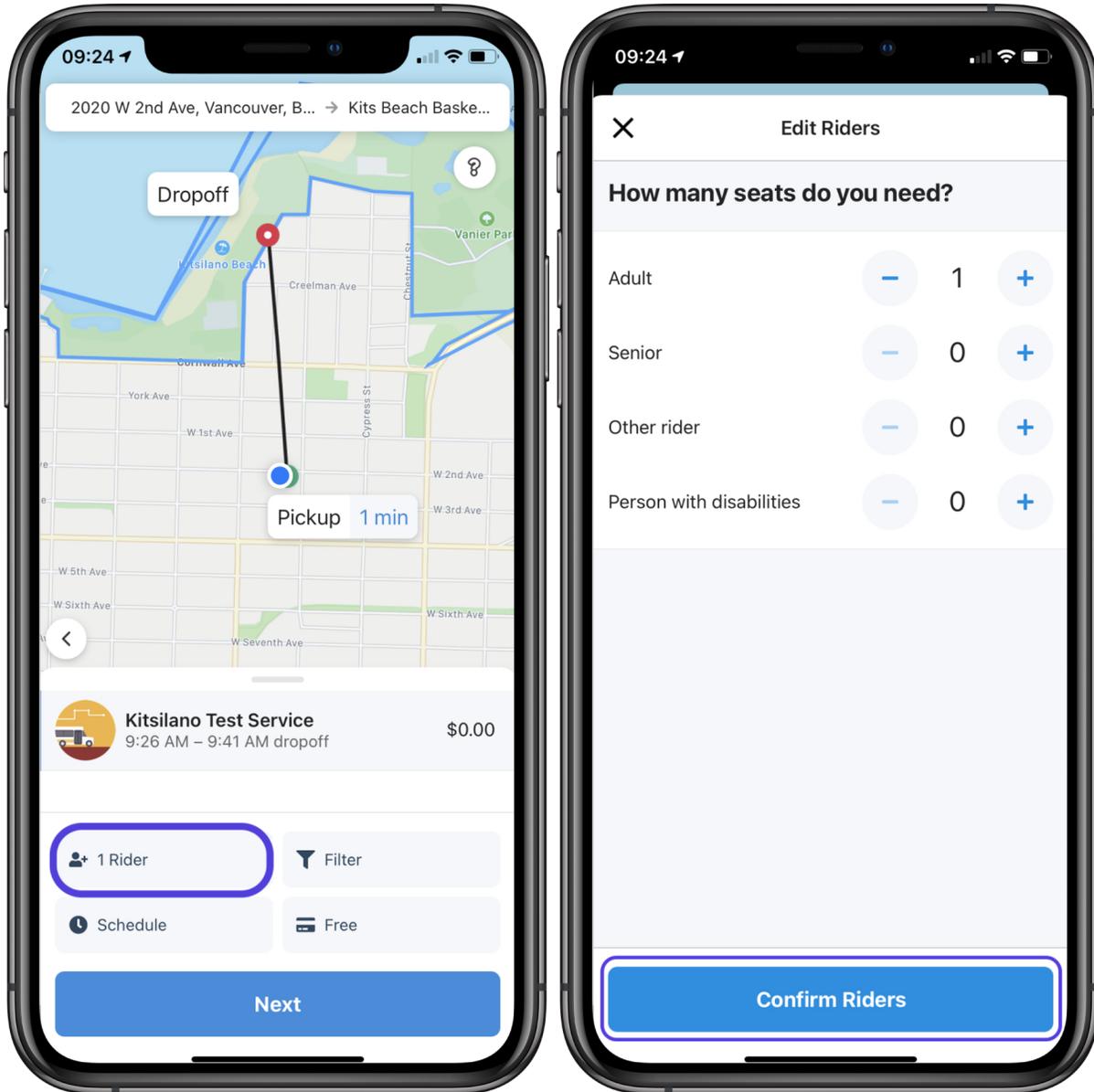
**Enter your pickup and dropoff locations by tapping the corresponding fields and typing in your desired destination and selecting a stop (orange flag) or point of interest (red pin) from the list.**



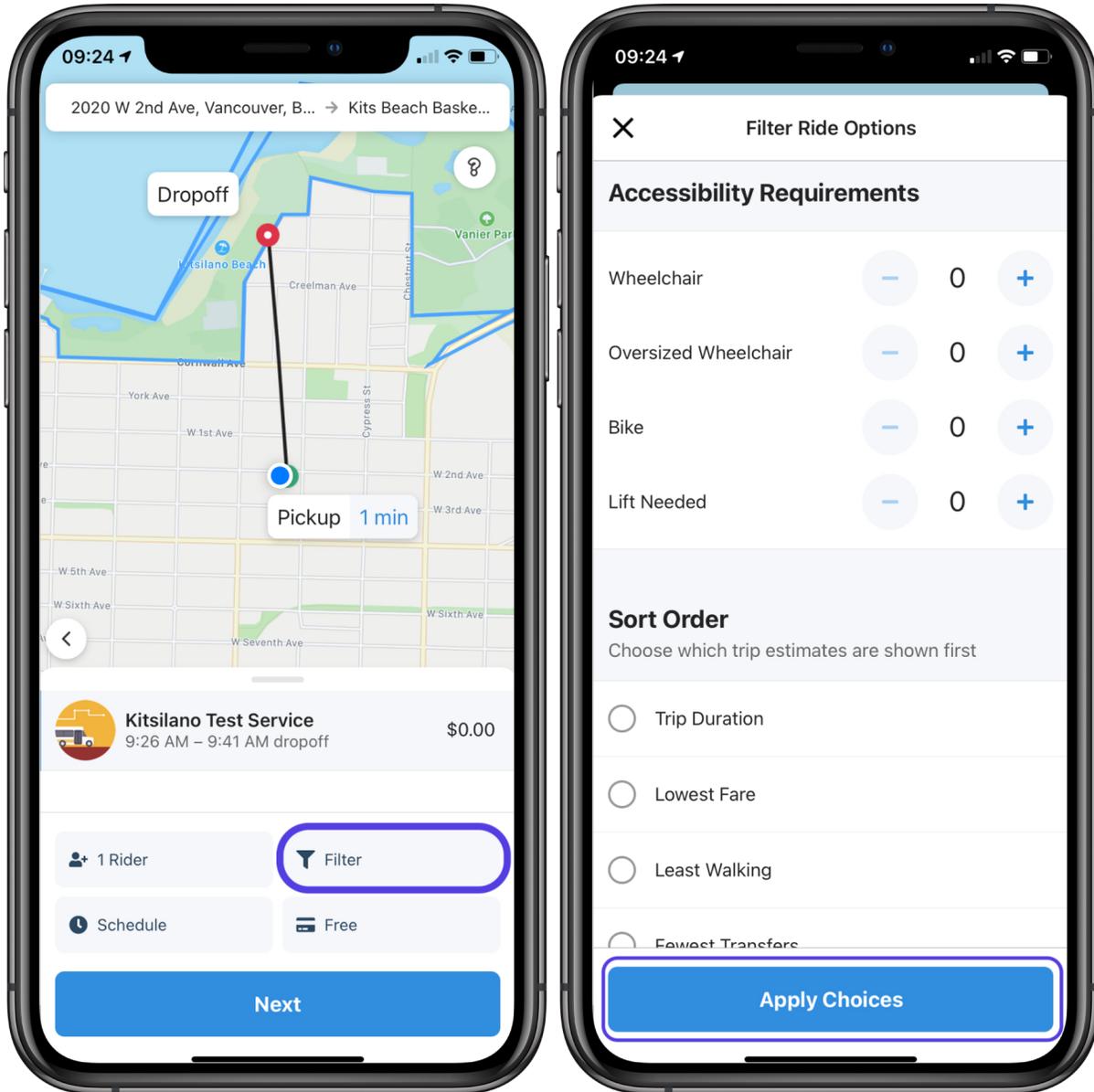
**Confirm your trip's start location by moving the pin to your desired pickup spot.**



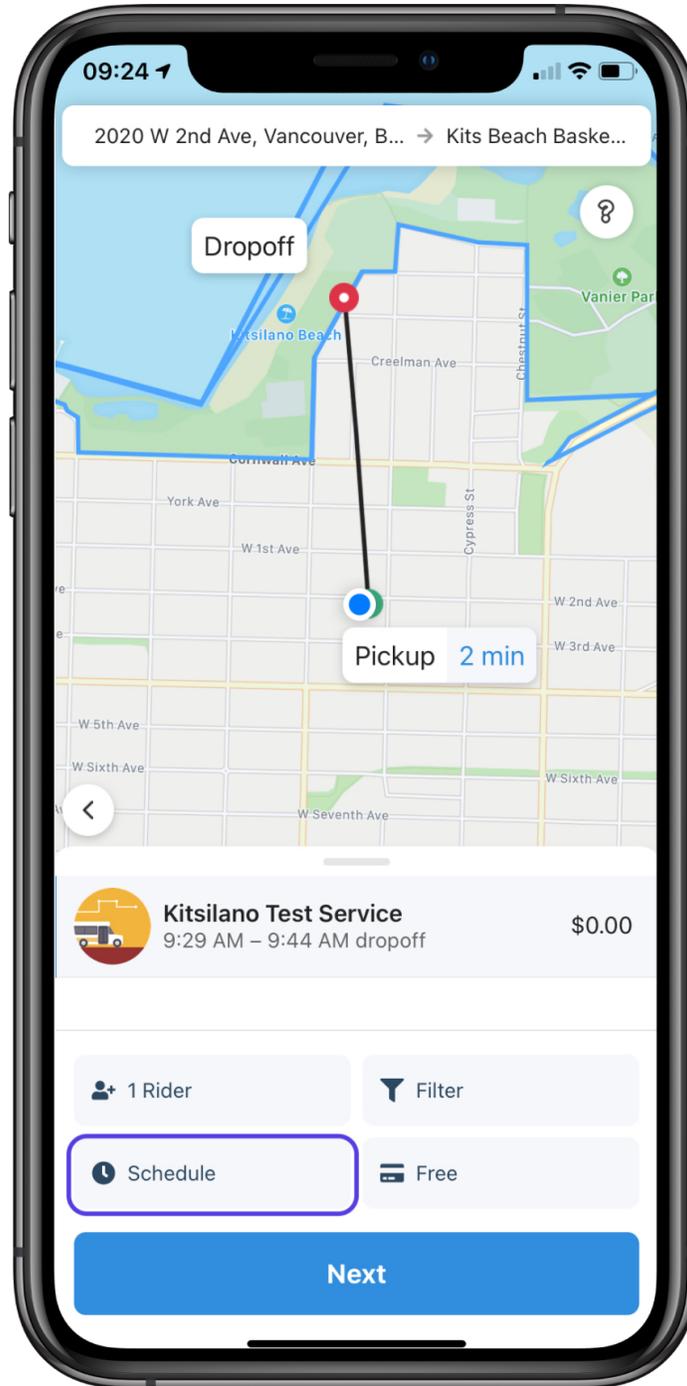
**If trips are available at this time, the estimated dropoff time will show here.**



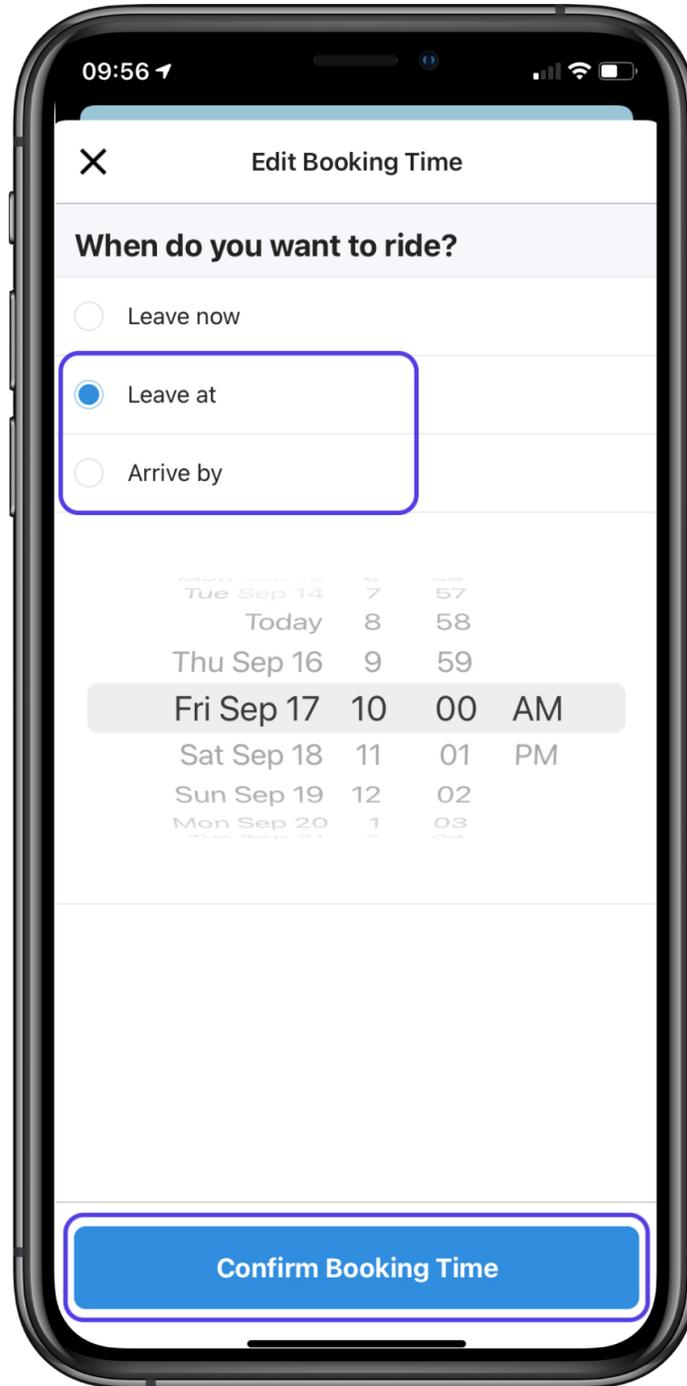
**To add additional riders, tap “1 Rider”. The next menu will allow you to add additional riders by tapping the “+” and “-” fields. Tap “Confirm Riders” when you’ve added the desired number of additional riders.**



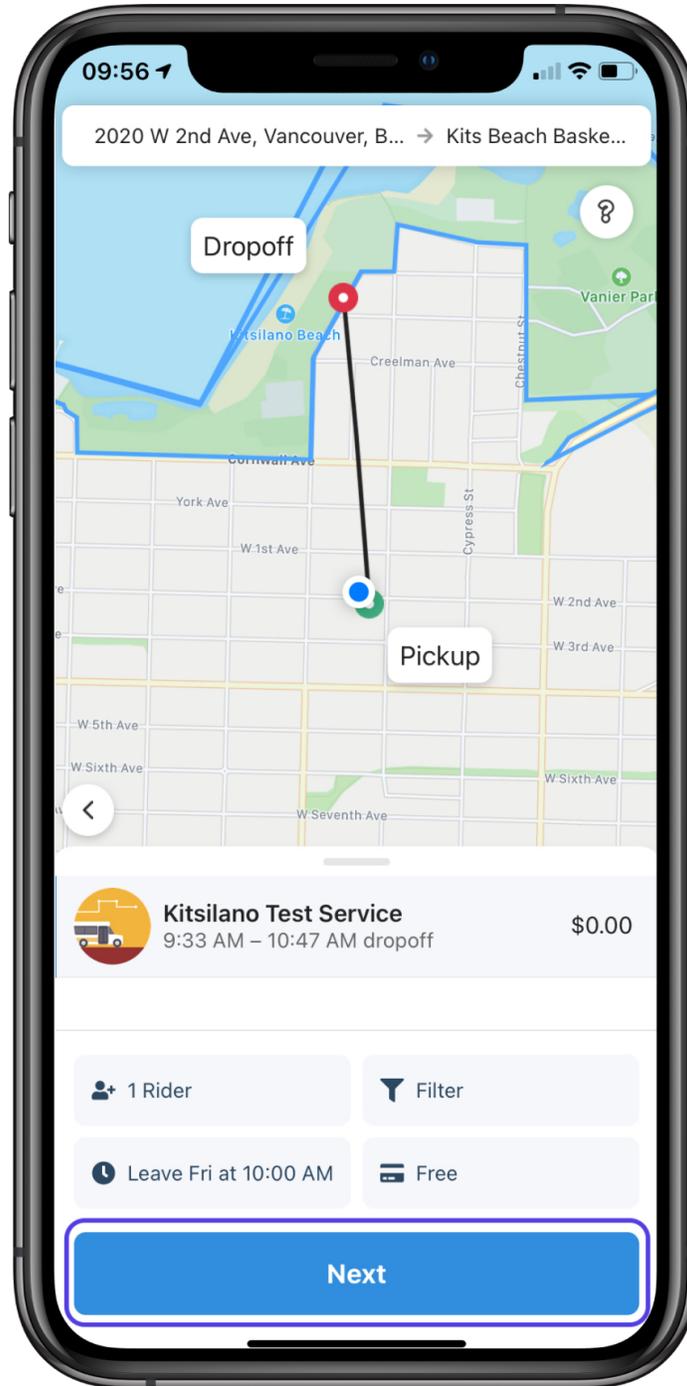
**To add accessibility requirements and sort available services by criteria, select “Filter”. When you’ve added any accessibility requirements and filters, tap “Apply Choices”.**



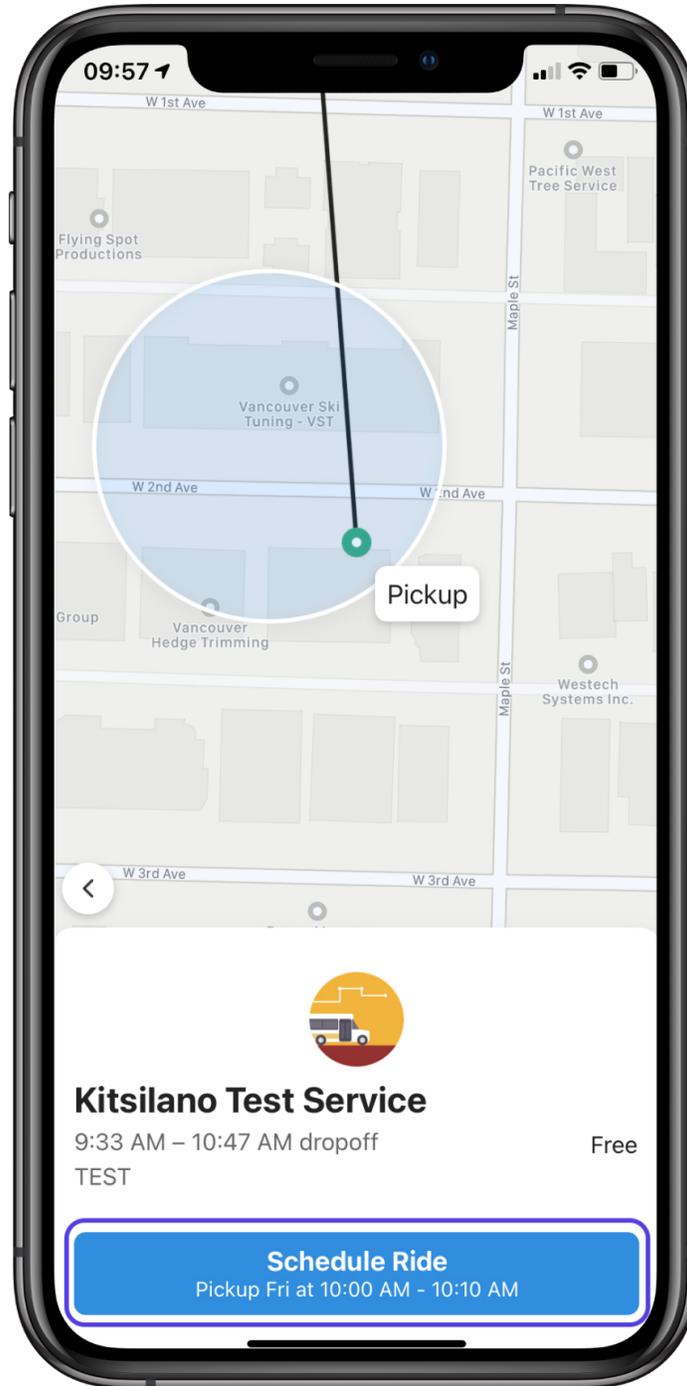
To schedule the ride for a future time, tap “Schedule”.



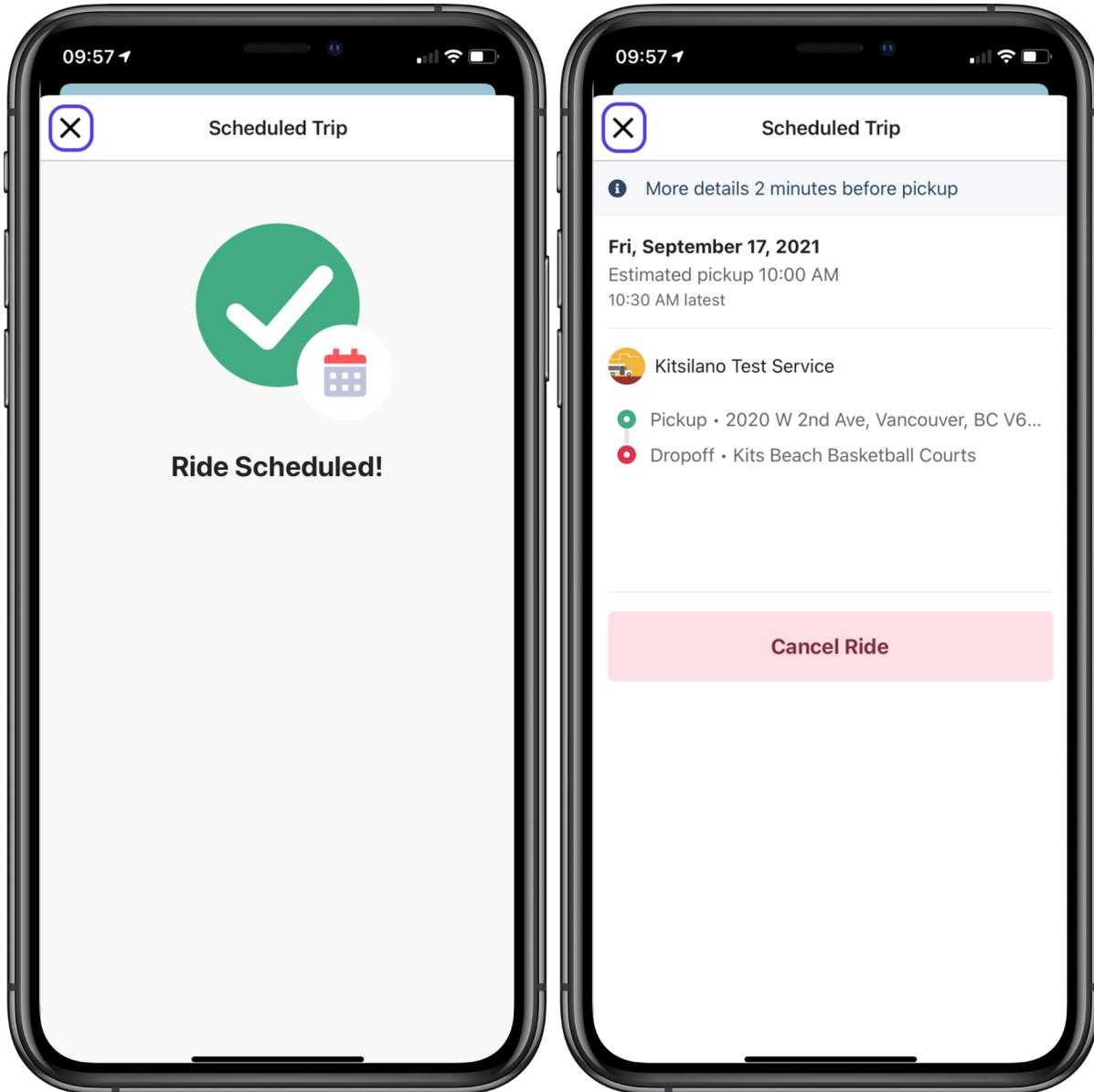
**You can select a “Leave at” or “Arrive by” time for the same day, or a date and time in the future. Once you’ve selected your date and time, tap “Confirm Booking Time”.**



**The trip details will show above, including the name of the service, the estimated dropoff window, and the cost of the ride. Tap “Next” to confirm.**

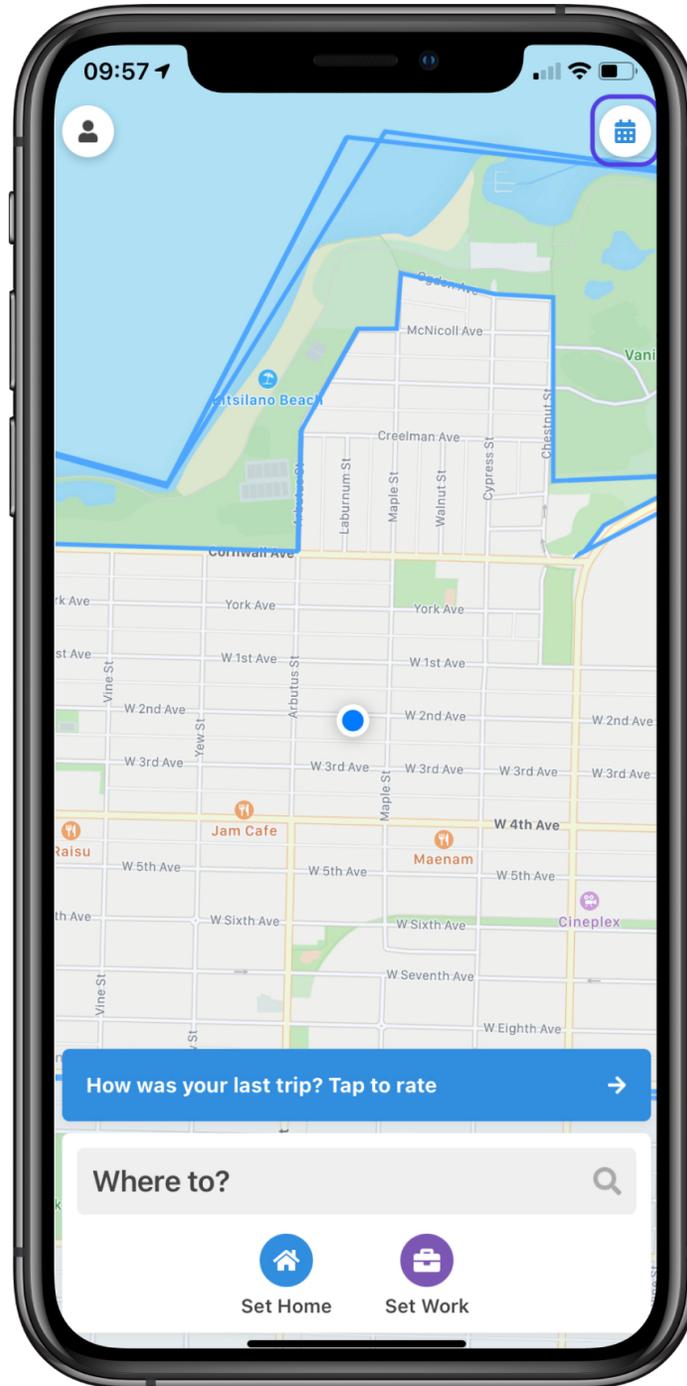


Tap “Schedule Ride” to schedule your ride.



**Congratulations, you've scheduled your ride! You can tap the "X" in the top left corner to exit, or await your trip details.**

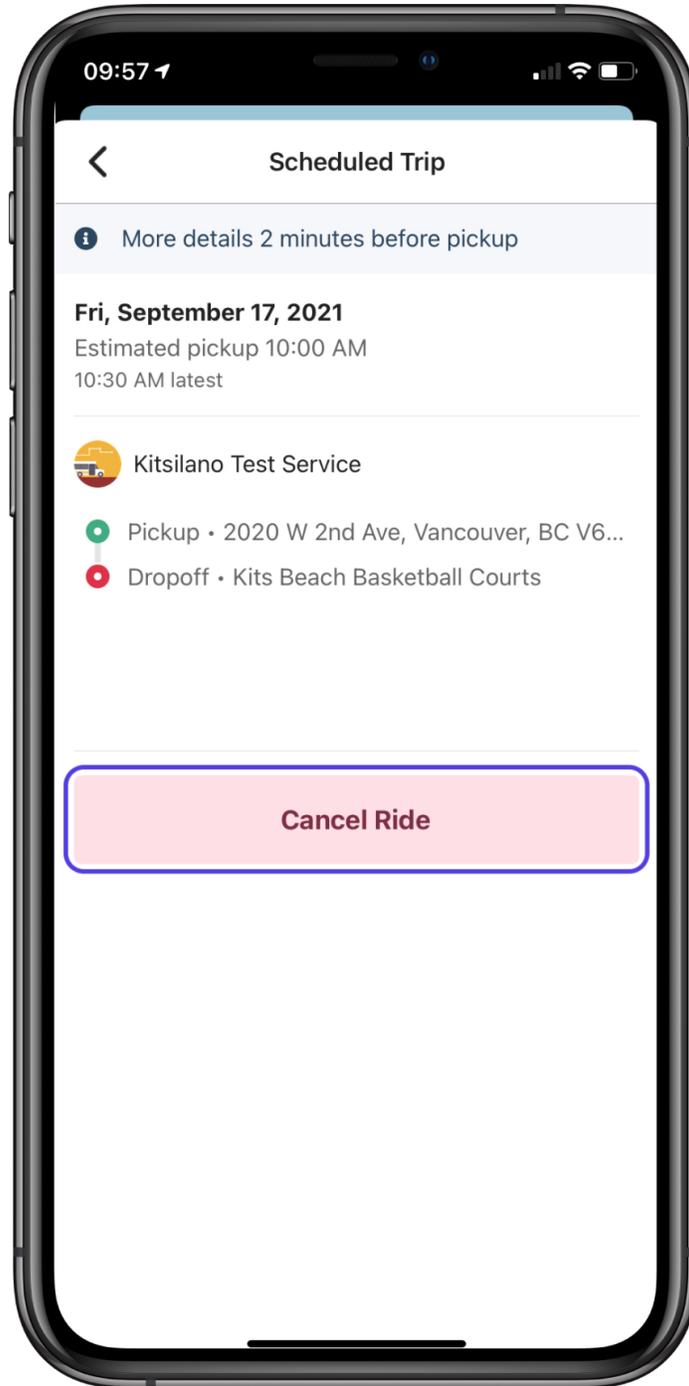
**When your trip details appear, you can tap the "X" in the top left corner to return to the map.**



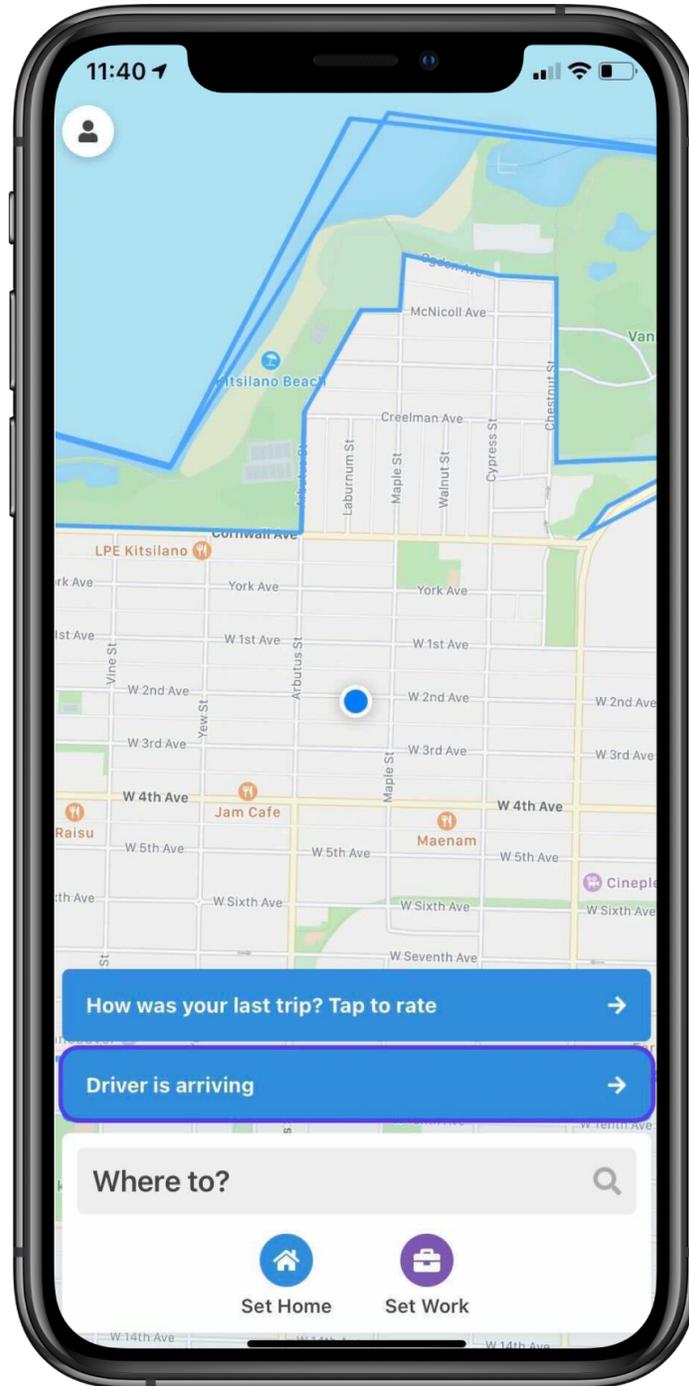
**When you return to the map, you can tap the calendar icon in the top right corner to view your scheduled trips.**



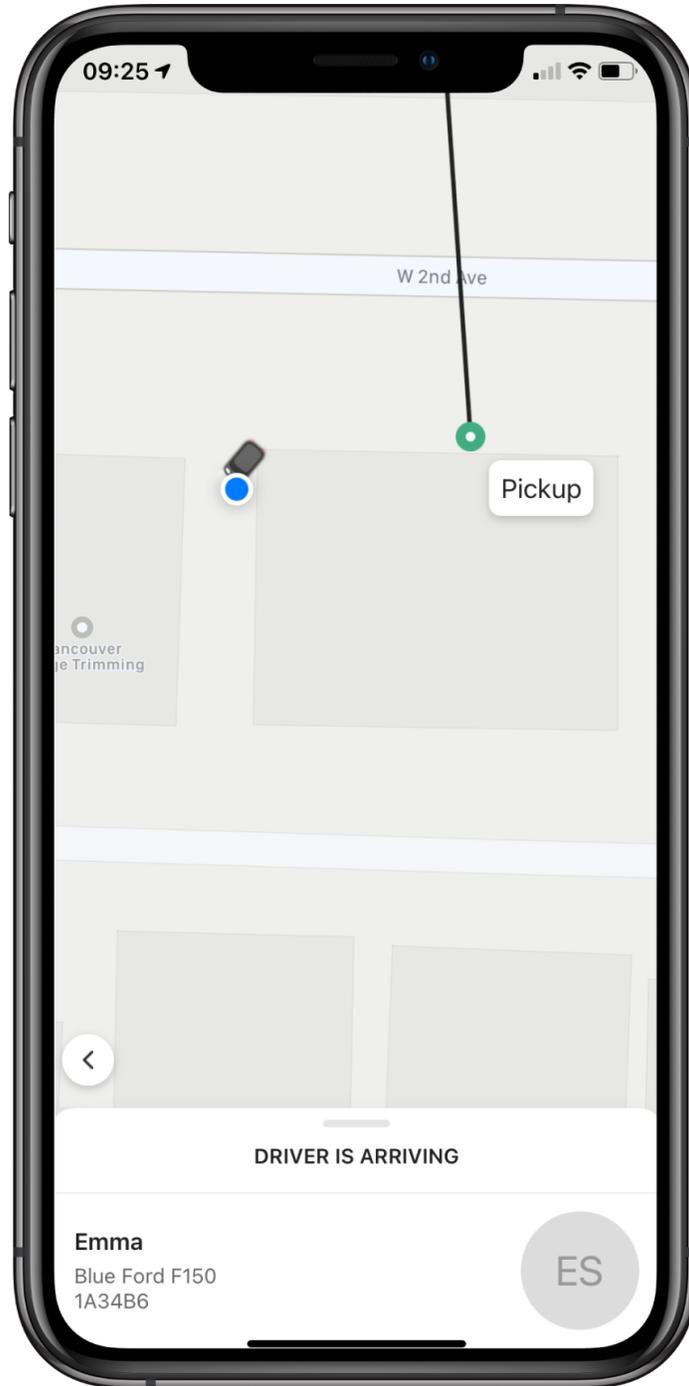
**You can tap into the scheduled trip to view more details.**



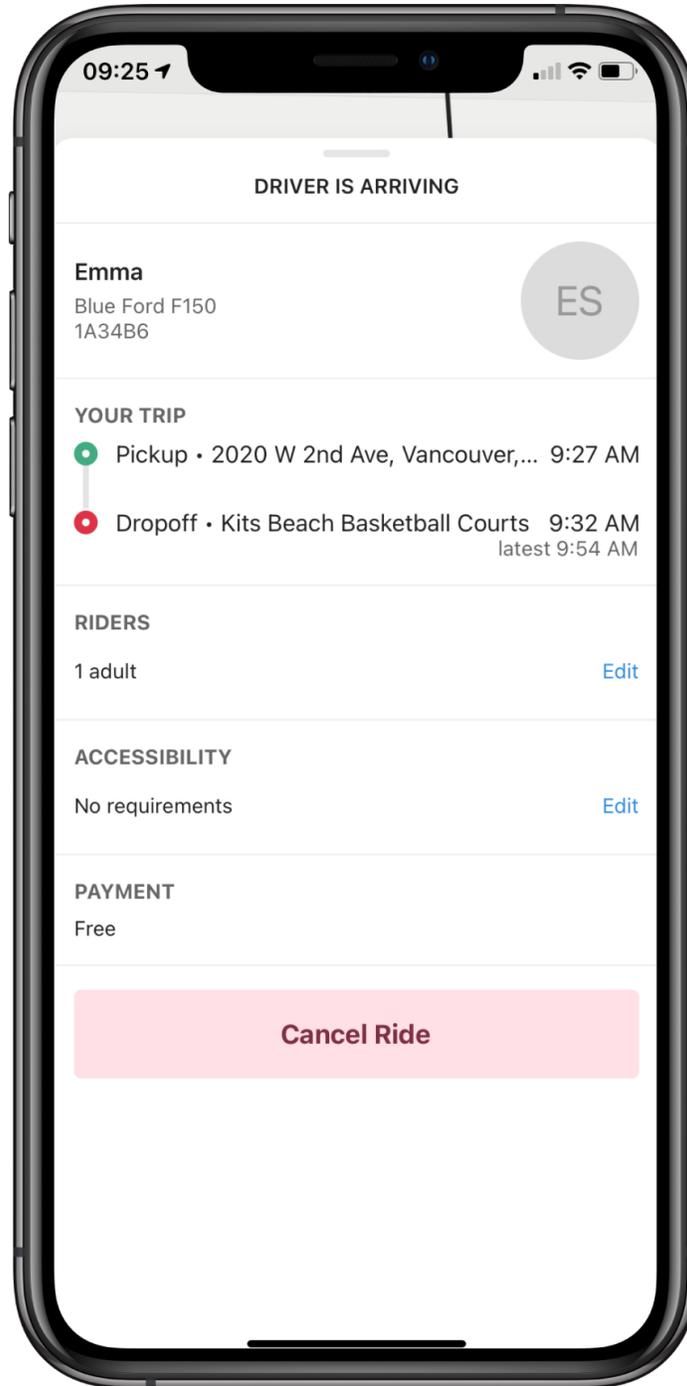
**Here you'll be able to cancel your ride if it's no longer required.**



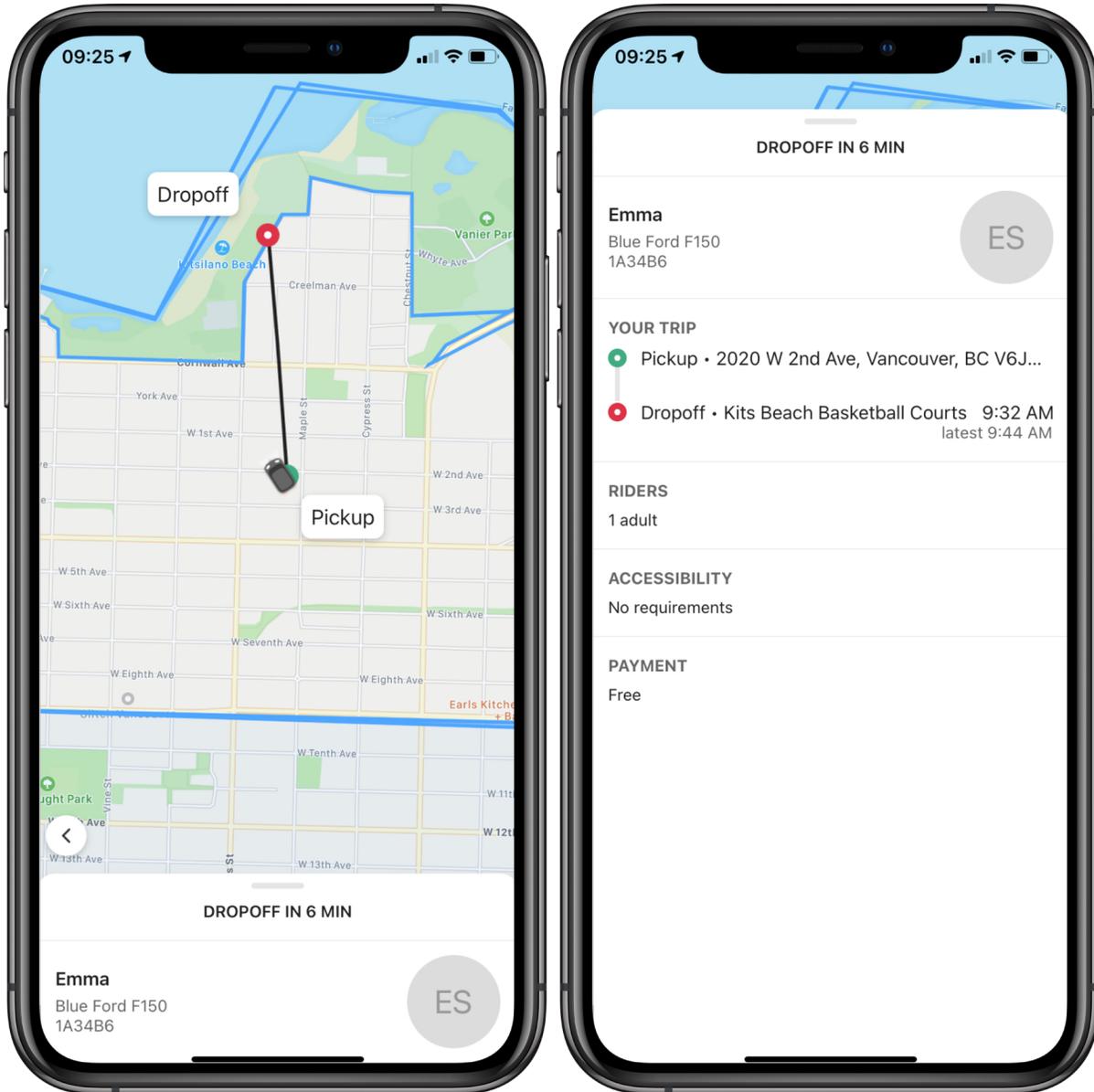
**When it's time for your ride, you can tap into the "Driver is arriving" banner in the Spare Rider App.**



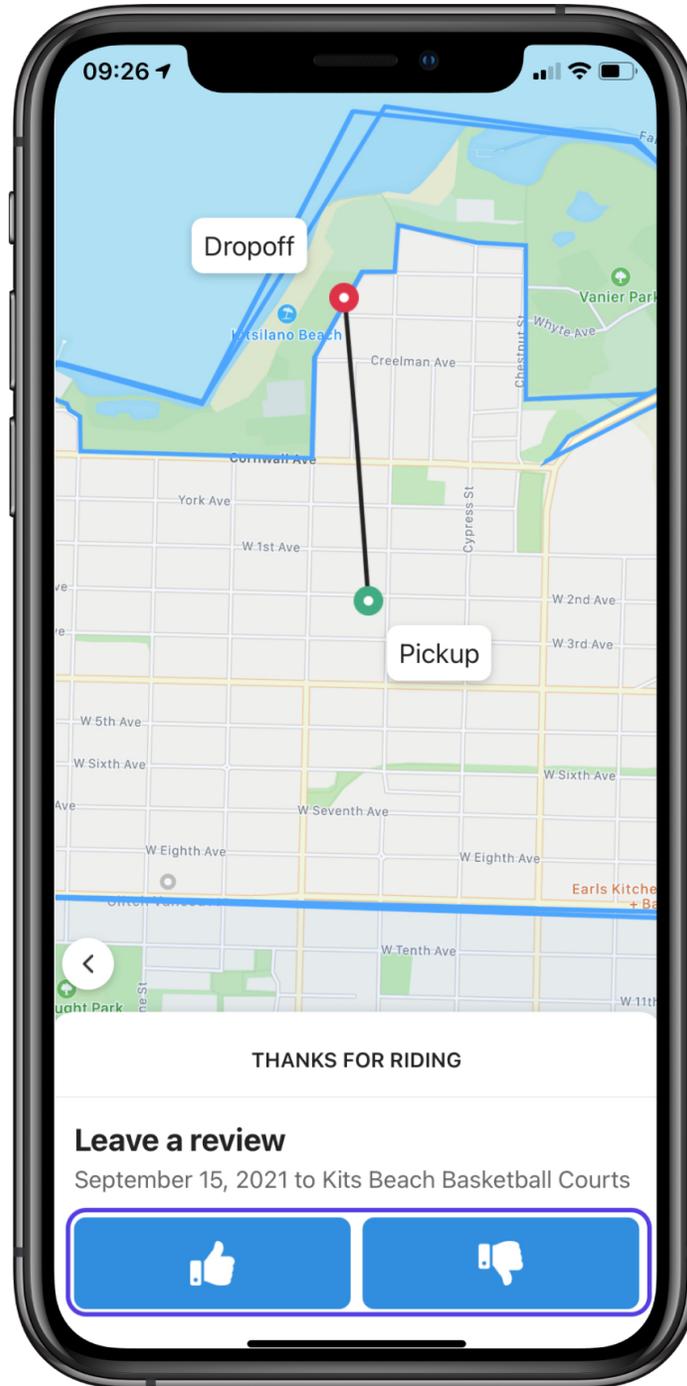
**After you tap into the banner, you'll see the vehicle's location on the map so you can meet your driver. You can swipe up on "Driver is Arriving" for more details.**



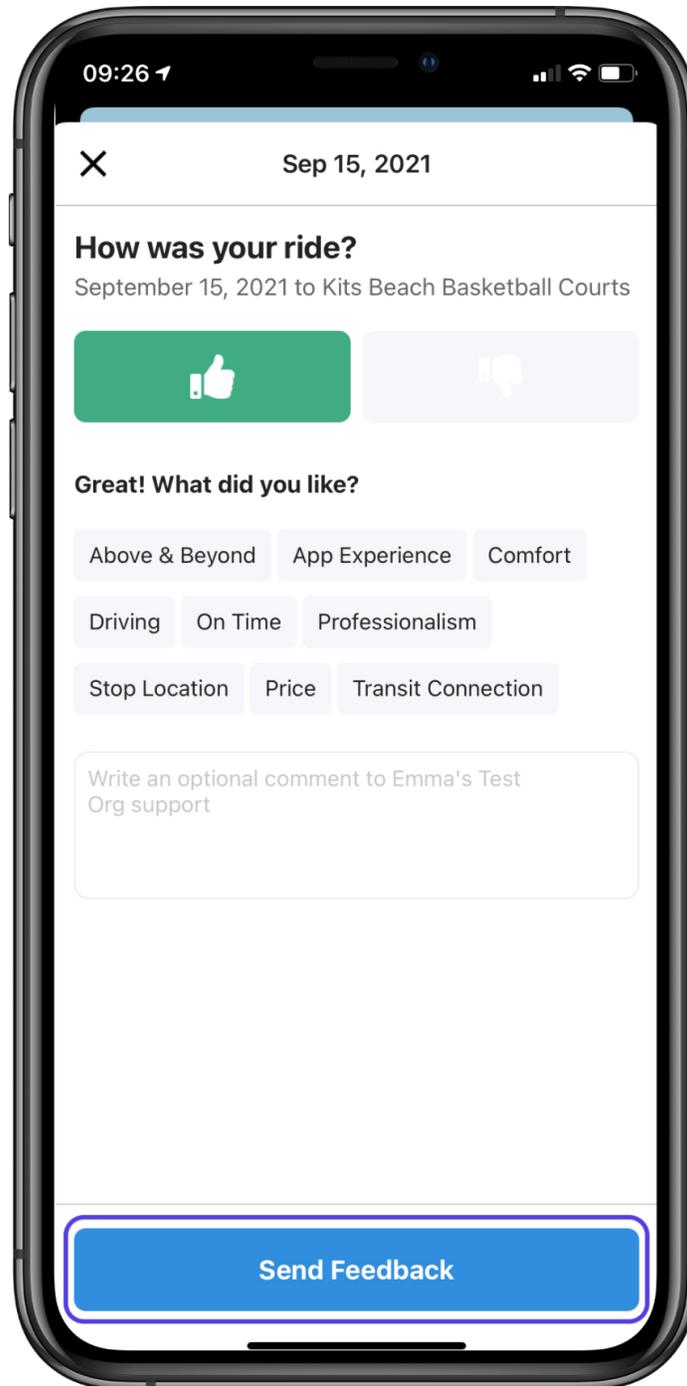
**Here you'll be able to see the details of your trip and cancel your ride if it's no longer required.**



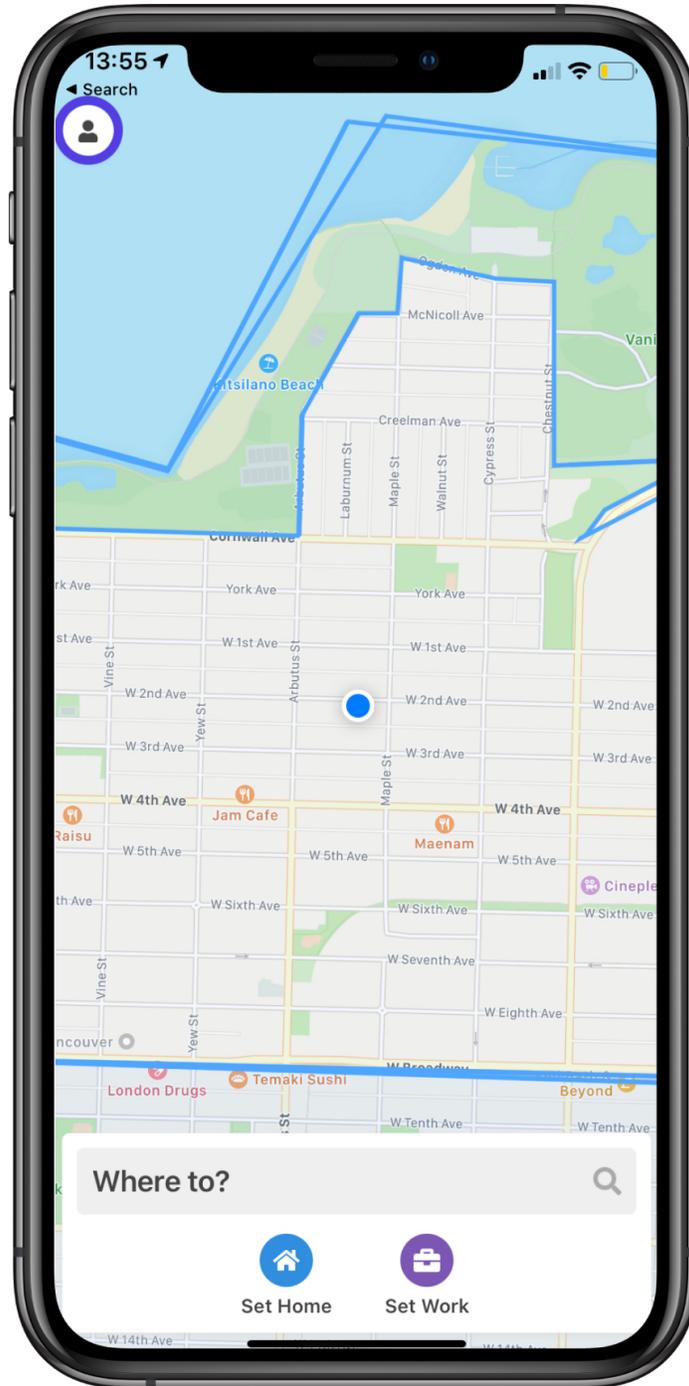
Once you've met your driver, you can see the details of your ride, such as your estimated drop off, in the app.



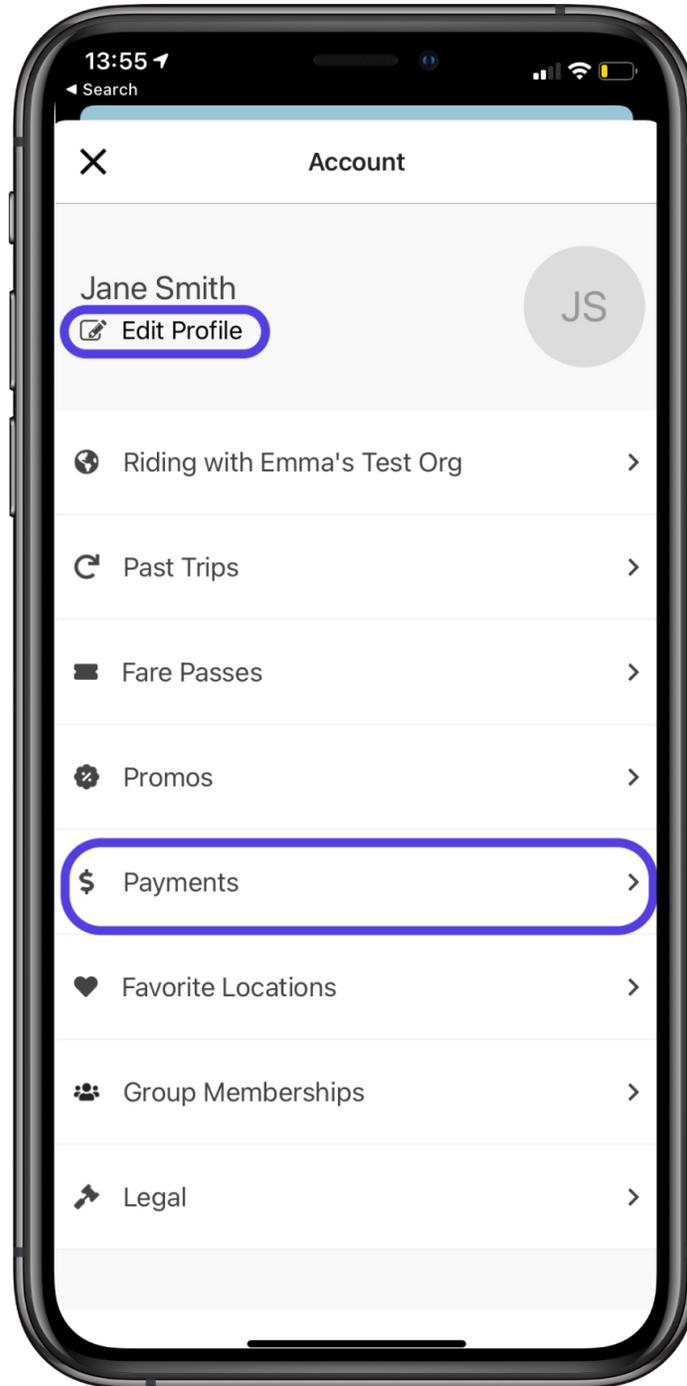
**When your trip is complete, you may have an option to leave a review! You can also tap the “back” arrow to avoid leaving a review.**



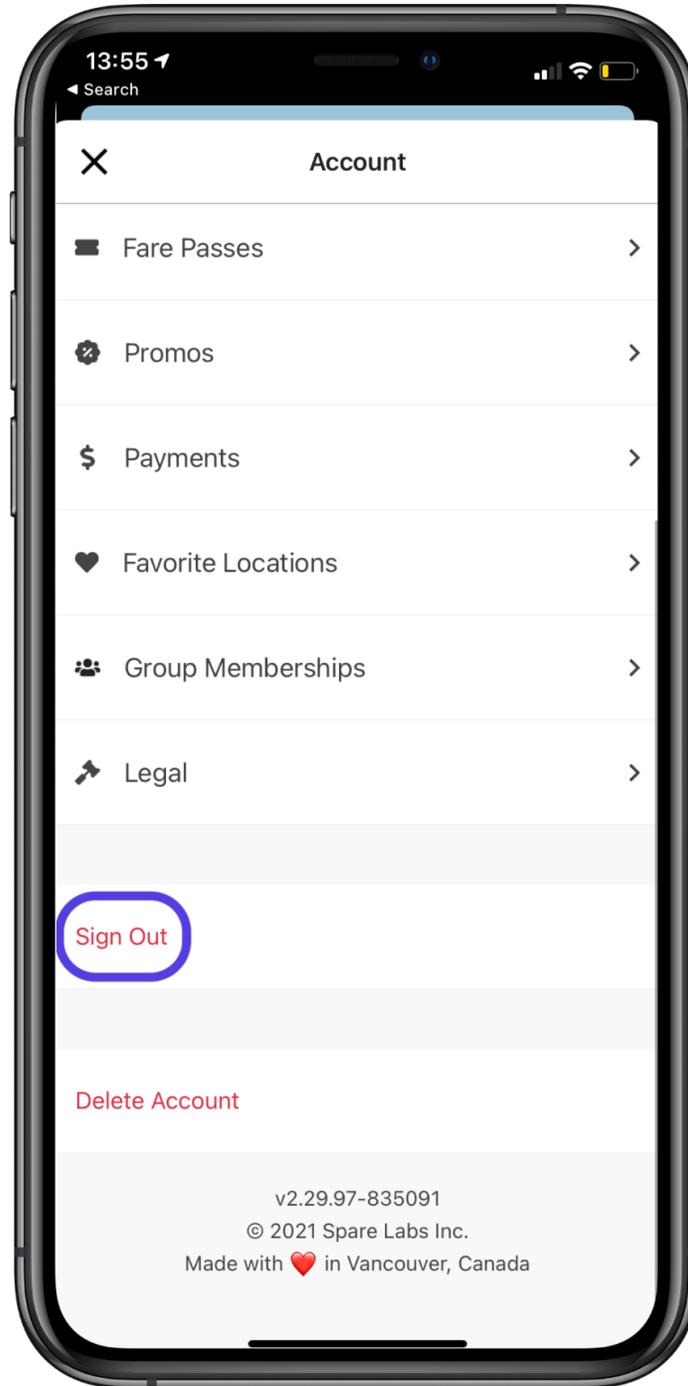
**When you leave a review, you'll have the option to add more feedback. Make sure you tap "Send Feedback" to send your review to the organization!**



**Additionally, your profile is available in the top left-hand corner of the screen. You can tap into it for more options.**



**You can edit your profile by tapping into “Edit Profile”.**



**When you scroll to the bottom of the page, you'll note the option so sign out. Don't worry about a password - we'll send you another verification code by text when you log back in!**